



OFFICE CANCELLATION POLICY

We will make a courtesy confirmation call to remind you of your scheduled appointment. We consider any cancellations made after 9AM one business day prior to our appointment a short notice cancellation. (Business days for our office are Monday-Friday)

We understand that there may be circumstances that may require you to cancel your appointment. When you cancel on short notice or miss your appointment, we are left with an open appointment that could have been given to a patient who really wanted to be seen. We reserve the option of applying \$75.00 cancellation fee per scheduled hour to your account. We understand that emergencies may preclude you from keeping an appointment, but as our office strives to schedule patients in a timely manner, we expect the courtesy to be returned.

Your signature below indicates that you have read and understand our cancellation policy.

Patient Name (please print):

Signature:

Date:
